



## **DUTY ENGINEER**

Amara Sanctuary Resort Sentosa, SINGAPORE

**Date Posted:** 29 December 2016

**Apply By:** 28 January 2017

**Department:** Engineering

**Employment Type:** Full Time

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### **JOB SUMMARY:**

Provide general maintenance and repairs to keep the facilities and equipment in the Resort in good condition.

### **RESPONSIBILITIES:**

1. Supervise and assign daily tasks to a team of technicians to carry out the daily operations.
2. Implement and follow-up on the preventive maintenance programs for Resort equipment and building. This includes HVAC, kitchen, guest rooms, back-of-house, restaurants, kitchen etc.
3. Prioritise work tasks raised by various departments and ensure all maintenance works is completed.
4. Follow-up on all contractual and non-contractual preventive and corrective maintenance work.
5. Respond to guests' complaints.
6. Troubleshoot errors and rectify equipment problems.
7. Execute tasks assigned by Assistant Chief Engineer and Chief Engineer from time to time.
8. Attend all out-of-order rooms as reported by Front Office or from the FCS.
9. Prepare daily shift report and hand over to the next Duty Engineer on duty at the end of the shift.
10. Conduct On-the-Job Training (OJT) for technicians.

### Others:

11. Perform any other duties as assigned by management.

**JOB REQUIREMENTS:**

1. Support and uphold the company mission, vision and values.
2. Maintain highest standards of professionalism, ethics, grooming and attitude towards staff and guests.
3. Good communication skills in spoken and written English.
4. Pleasant personality.
5. Well trained in electrical and mechanical engineering.
6. Knowledge in water pump system
7. Knowledge in troubleshooting for phone line, IT data line and minor air-con problem.
8. Strong analytical and problem solving skills.

**QUALIFICATIONS & EXPERIENCE:**

1. Higher NITEC in Mechanical or Electrical Engineering.
2. Minimum 5 year of experience in electrical, mechanical and air con maintenance.

**SPECIAL REQUIREMENTS:**

1. Able to work long hours, shift, weekends and on Public Holidays.
2. Willingness to travel to Sentosa.

**Interested applicants may email their resume to [career@amarasanctuary.com](mailto:career@amarasanctuary.com)**